

What Must Be Recorded on a Food Transport Sheet from a Vendor?

1. Site Name
2. Meal Date
3. Menu Type (Breakfast, Lunch, Afterschool Snack)
4. All menu items including condiments
 - Traditional/Enhanced – indicate components that each item contributes to meal pattern
5. Planned/projected number of portions and serving sizes for students
 - Traditional/Enhanced – separate projected serving sizes by age/grade group
6. Actual number of reimbursable meals served to students
7. Leftovers or substitutions

